

CUYAHOGA FALLS CITY SCHOOL DISTRICT
431 Stow Avenue
Cuyahoga Falls, Ohio 44221

ORGANIZATIONAL MEETING
Cuyahoga Falls High School Library
January 4, 2012
7:00 p.m.

**CITIZEN'S
PARTICIPATION**

Anyone wishing to
address the BOE must
complete a registration
form (inside attendance
notebook) and present it
to the Treasurer. **THE
TIME ALLOTTED TO
EACH SPEECH IS
THREE (3) MINUTES.**

7:00 p.m. - Organizational Meeting

I. Call to Order – President Pro-Tempore

A. Opening Ceremony – Mr. David Rump

1. Pledge of Allegiance
2. Positive Reflections

II. Oath of Office for Kellie Patterson & David Rump - Administered by Kathryn Sines

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Cuyahoga Falls City School District, Summit County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?”

III. Roll call

1. Mr. Curtis Grimes _____
2. Mrs. Barbara Gunter _____
3. Ms. Kellie Patterson _____
4. Mr. Dale Petty _____
5. Mr. David Rump _____

IV. Election of President for Calendar Year 2012 (O.R.C. 3313.14)

- A. Election – Open the floor to nominations for President of the Board for Calendar Year 2012.

Nomination(s):

1. _____

Nominated by _____
Seconded by _____ (Not required but one or more may be offered)

2. _____

Nominated by _____
Seconded by _____ (Not required but one or more may be offered)

3. _____

Nominated by _____
Seconded by _____ (Not required but one or more may be offered)

If there is only one (1) nomination, a motion “to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of President and assumes his/her duties at this time.

Motion by _____
Second by _____

Grimes A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved _____ Not Approved _____ Other Action _____

If there are multiple nominations (at a point where there are no other nominations), a motion “to close nominations,” which requires a two-thirds vote, is in order. If this is done, the President Pro Tempore shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President Pro Tempore declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.

Motion by _____
Second by _____

Gunter A/N Patterson A/N Petty A/N Rump A/N Grimes A/N

Approved _____ Not Approved _____ Other Action _____

B. Oath of Office

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the Board of Education of the Cuyahoga Falls City School District, Summit County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

V. Election of Vice-President for Calendar Year 2012 (O.R.C. 3313.14)

A. Election – Open the floor to nominations for Vice-President of the Board for Calendar Year 2012.

Nomination(s):

1. _____

Nominated by _____
Seconded by _____ (Not required but one or more may be offered)

2. _____

Nominated by _____
Seconded by _____ (Not required but one or more may be offered)

3. _____

Nominated by _____
Seconded by _____ (Not required but one or more may be offered)

If there is only one (1) nomination, a motion “to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of Vice President.

Motion by _____
Second by _____

Patterson A/N Petty A/N Rump A/N Grimes A/N Gunter A/N

Approved _____ Not Approved _____ Other Action _____

If there are multiple nominations (at a point where there are no other nominations), a motion "to close nominations," which requires a two-thirds vote, is in order. If this is done, the President shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.

Motion by _____
Second by _____

Petty A/N Rump A/N Grimes A/N Gunter A/N Patterson A/N

Approved _____ Not Approved _____ Other Action _____

B. Oath of Office

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as Vice-President of the Board of Education of the Cuyahoga Falls City School District, Summit County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

VI. Board President Comments

VII. Approval of Agenda

Motion by _____
Second by _____

Rump A/N Grimes A/N Gunter A/N Patterson A/N Petty A/N

Approved _____ Not Approved _____ Other Action _____

VIII. Board Recommendations

A. Board Adoption of Bylaws and Policy

It is recommended that the Board adopt the existing bylaws and policies for its own operation and the operation of the school system.

Motion by _____
Second by _____

Grimes A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved _____ Not Approved _____ Other Action _____

B. 2012 Regular Meeting Schedule

It is recommended that the Board set the time, place, and dates for its regular 2012 meetings (O.R.C.3313.15) per Attachment A.

Motion by _____
Second by _____

Gunter A/N Patterson A/N Petty A/N Rump A/N Grimes A/N

Approved _____ Not Approved _____ Other Action _____

C. Service Fund

It is recommended that the Board establish a Service Fund at \$_____ for calendar year 2012, for the purpose of defraying Board members' expenses actually incurred in the performance of their duties. The law allows this fund to be \$2 per pupil or \$20,000, whichever is greater (O.R.C. 3315.15).

Motion by _____
Second by _____

Patterson A/N Petty A/N Rump A/N Grimes A/N Gunter A/N

Approved _____ Not Approved _____ Other Action _____

IX. Treasurer's/CFO's Business – Mrs. Kathryn Sines

A. Minutes

1. It is recommended that the Board of Education approve the minutes of the Regular Board of Education Meeting held on December 12, 2011. See Attachment #1.

Motion by _____
Second by _____

Petty A/N Rump A/N Grimes A/N Gunter A/N Patterson A/N

Approved _____ Not Approved _____ Other Action _____

B. Financial Transactions - Donations

1. It is recommended that the Board of Education approve/accept the following donation:

TO: Cuyahoga Falls City Schools
FROM: Mr. Bill Haynes
AMT: Purell Personal Wipes (9 boxes)
(est. value \$280.00)

TO: Lincoln Elementary School
FROM: Measured Progress
AMT: \$730.00

TO: Silver Lake Elementary School
FROM: Silver Lake Home & School League
AMT: \$199.99 to purchase Sony stereo system for PE class

Motion by _____
Second by _____

Rump A/N Grimes A/N Gunter A/N Patterson A/N Petty A/N

Approved _____ Not Approved _____ Other Action _____

C. Tax Budget

It is recommended that the Board of Education (1) adopt the 2013 Cuyahoga Falls City School District's Tax Budget (see Attachment #2); and (2) direct the Treasurer/CFO to submit it to the Summit County Budget Commission in a timely fashion as prescribed by law.

Motion by _____
Second by _____

Grimes A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved _____ Not Approved _____ Other Action _____

D. Investment of Funds

It is recommended that the Board of Education authorize the Treasurer/CFO of Schools to invest interim and inactive funds as prescribed by Ohio Revised Code.

Motion by _____
Second by _____

Gunter A/N Patterson A/N Petty A/N Rump A/N Grimes A/N

Approved _____ Not Approved _____ Other Action _____

E. Transfer of Funds

It is recommended that the Board of Education approve the following transfer of funds from the General Fund into Debt Retirement:

Fund 002-9202 Asbestos Loan Not to exceed \$26,364

Motion by _____
Second by _____

Patterson A/N Petty A/N Rump A/N Grimes A/N Gunter A/N

Approved _____ Not Approved _____ Other Action _____

F. Comments from the Treasurer/CFO

X. Superintendent's/CEO's Business – Dr. Todd M. Nichols

A. Personnel

It is recommended that the Board of Education accept the following personnel appointments/resignations:

1. Resignation(s) as found in Attachment #3.
2. Appointment(s) – Substitute Teacher(s), Individual Small Group Instructor(s) & Home Instructor(s) as found in Attachment #4.
2. Appointment(s) – Extra Duty Contract(s) as found in Attachment #5.
3. Leave(s) of Absence as found in Attachment #6.

Motion by _____
Second by _____

Petty A/N Rump A/N Grimes A/N Gunter A/N Patterson A/N

Approved _____ Not Approved _____ Other Action _____

B. Law Firms

It is recommended that the Board of Education authorize the Superintendent or Treasurer to utilize at their discretion, the following law firms during the 2012 calendar year:

1. Britton, Smith, Peters & Kalail
Summit One, Suite 540
4700 Rockside Road
Cleveland, OH 44131
2. Squires, Sanders & Dempsey
4900 Key Tower
127 Public Square
Cleveland, OH 44114-1304
3. Bricker & Eckler, LLP
100 S. Third Street
Columbus, OH 43215-4291
4. Roetzel & Andress
222 S. Main Street
Akron, OH 44308

Motion by _____
Second by _____

Rump A/N Grimes A/N Gunter A/N Patterson A/N Petty A/N

Approved _____ Not Approved _____ Other Action _____

C. Publication of Record

It is recommended that the Board of Education designate _____
as the official publication of record for the posting of all legal advertisements
for the Cuyahoga Falls City School District.

Motion by _____
Second by _____

Grimes A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved _____ Not Approved _____ Other Action _____

D. Temporary Employment or Emergency Personnel

It is recommended that the Board of Education authorize the Superintendent/CEO of Schools to employ temporary or emergency personnel when needed during calendar year 2012. Such employments will be reviewed by the Board of Education at its next regularly scheduled meeting.

Motion by _____
Second by _____

Gunter A/N Patterson A/N Petty A/N Rump A/N Grimes A/N

Approved _____ Not Approved _____ Other Action _____

E. Purchasing Agent

It is recommended that the Board of Education appoint the Superintendent/CEO of Schools or the Superintendent's/CEO's designee as purchasing agent for the District.

Motion by _____
Second by _____

Patterson A/N Petty A/N Rump A/N Grimes A/N Gunter A/N

Approved _____ Not Approved _____ Other Action _____

F. State and Federal Funds/Grants

It is recommended that the Board of Education authorize the Superintendent/CEO and Treasurer/CFO of Schools to apply for all available state and federal funds and grants.

Motion by _____
Second by _____

Petty A/N Rump A/N Grimes A/N Gunter A/N Patterson A/N

Approved _____ Not Approved _____ Other Action _____

G. Waiver Day

It is recommended that the Board of Education authorize the Superintendent/CEO of Schools to seek a waiver of one (1) instructional day for the 2012-2013 school year from the Ohio Department of Education for the purpose of staff development.

Motion by _____
Second by _____

Rump A/N Grimes A/N Gunter A/N Patterson A/N Petty A/N

Approved _____ Not Approved _____ Other Action _____

H. Program of Studies

It is recommended that the Board of Education approve the High School Program of Studies for the 2012-2013 school year.

Motion by _____
Second by _____

Grimes A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved _____ Not Approved _____ Other Action _____

I. Policy Adoption

It is recommended that the Board of Education approve/adopt the following policy revisions:

- #5136 Wireless Communication Devices
- #5410 Promotion, Academic Acceleration, Placement, and Retention
- #5430 Class Rank
- #5460 Graduation Requirement

Motion by _____
Second by _____

Gunter A/N Patterson A/N Petty A/N Rump A/N Grimes A/N

Approved _____ Not Approved _____ Other Action _____

J. Comments from the Superintendent/CEO

XI. Board Business

A. Ohio School Boards Association Membership

It is recommended that the Board of Education approve the continuation of our membership with the Ohio School Boards Association (OSBA) for calendar year 2012, including a subscription to the "Briefcase" and "School Management News." Our dues are \$7,129.00.

Motion by _____
Second by _____

Patterson A/N Petty A/N Rump A/N Grimes A/N Gunter A/N

Approved _____ Not Approved _____ Other Action _____

B. OSBA Legal Assistance Fund

It is recommended that the Board of Education approve the following Resolution:

WHEREAS, the Cuyahoga Falls Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions; and

WHEREAS, the Ohio School Board Association Legal Assistance Fund has been established for this purpose;

THEREFORE, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for calendar year 2012 and authorizes the Treasurer to pay the OSBA Legal Assistance Fund \$250.00.

Motion by _____
Second by _____

Petty A/N Rump A/N Grimes A/N Gunter A/N Patterson A/N

Approved _____ Not Approved _____ Other Action _____

C. Village/City Council Representative

D. Future Agenda Items

XII. Informational Items

- A. It should be noted that Board of Education Members receive their agendas several days prior to the actual meeting. Thus, they have had the opportunity to study it, ask questions, etc.
- B. Notice is hereby given that the Cuyahoga Falls City School District tax budget for fiscal year 2012-2013, is available for public inspection in the Office of the Treasurer.
- C. A copy of an unabridged Board agenda is on the table. After the meeting, citizens are welcome to review it.

D. Per O.R.C. 3313.202, any elected member of a Board of Education and his/her dependent children and/or spouse may annually opt to be covered by the District's benefit plan, if said member pays the certified cost of such coverage. Payments shall be made quarterly in advance to the Treasurer. The statute requires that any Board member who opts for this coverage shall submit his/her request in writing, this action shall be publicly announced, and recorded as part of the official minutes of the meeting. Accordingly, if anyone would like such coverage, s/he should be prepared to let it be known at this meeting.

Mr. Curtis Grimes	Yes	No	Partial
Ms. Barbara Gunter	Yes	No	Partial
Ms. Kellie Patterson	Yes	No	Partial
Mr. Dale Petty	Yes	No	Partial
Mr. David Rump	Yes	No	Partial

XIII. Comments from the Public

XIV. Comments and/or Committee Reports from Board Members

XV. Presidential Appointments - 2012

1. Business Advisory Council _____
2. Legislative Liaison _____
3. Cuyahoga Falls Schools Foundation _____
4. Student Achievement Liaison _____
5. Policy Review Committee _____

XVI. Adjournment

Motion by _____
Second by _____

Rump A/N Grimes A/N Gunter A/N Patterson A/N Petty A/N

Approved _____ Not Approved _____ Other Action _____

Respectfully submitted,

Dr. Todd M. Nichols
Superintendent/CEO of Schools